

JAMU



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40th Statute of the Faculty of Music (in force as of 6 December 2018, in effect as of 1 January 2019)

**INTERNAL REGULATION OF THE FACULTY OF MUSIC  
OF THE JANÁČEK ACADEMY OF MUSIC AND PERFORMING ARTS  
IN BRNO of 20 June 2018**

**Statute of the Faculty of Music of the Janáček Academy of Music and  
Performing Arts in Brno**

Based on the proposal of the Dean, the Academic Senate of the Faculty of Music approved this internal regulation of the Faculty of Music, and based on the proposal of the Academic Senate of the Faculty of Music, the Academic Senate of the Janáček Academy of Music and Performing Arts in Brno approved this internal regulation of the Faculty of Music of the Janáček Academy of Music and Performing Arts in Brno:

**PREAMBLE**

The Faculty of Music of the Janáček Academy of Music and Performing Arts in Brno is responsible for developing the tradition of university art education in the Czech Republic through its activities in the field of education, art and science. It is the bearer of values – ethical and aesthetic – and is capable of passing them on. It contributes to the forming of standards of artistic, and musical education in particular in international context.

The Faculty of Music of the Janáček Academy of Music and Performing Arts in Brno promotes recognition of artistic creative activities as equal to scientific knowledge and at the same time contributes to the development of science and research in the Czech Republic. It stimulates and supports artistic, scientific and other creative activities of its students and teachers. It enhances the quality of art, culture and life in the region and in the Czech Republic as a whole in direct relation to the European cultural environment. It is aware of its significance for the development of creativity of the individual as well as for the promotion of high artistic level and ethics of creative activities. It is open to cooperation with a wide range of partners and also acts as a reliable and stable partner itself.

The artistic, educational and scientific potential of the Faculty educators guarantees not only the quality of student education (acquisition of knowledge, skills, development of abilities and talents) but also their raising in the spirit of the right to free creation, towards responsibility and compliance with professional ethics, towards awareness of social mission and significance of music and musical art.

The Faculty of Music of the Janáček Academy of Music and Performing Arts in Brno provides education in a wide range of programmes in a three-tier study system in the field of musical art, it is a part of the tradition of university art education in the Czech Republic and accepts responsibility for its quality and free development.

**PART ONE**

**LEGISLATION**

Art. 1

**Laws and the Statute**

(1) The Statute of the Faculty of Music of the Janáček Academy of Music and Performing Arts in Brno and its particulars are governed, without limitation, by Section 33(3) in conjunction with Section 17(2) of Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments to Other Acts (the Higher Education Act), as amended.

(1) The Statute sets forth the basic information on the Faculty of Music of the Janáček Academy of Music and Performing Arts in Brno (hereinafter referred to as “the Faculty”) and the Faculty matters dealt with in its self-government competence and its relation to the Janáček Academy of Music and Performing Arts in Brno (hereinafter referred to as “JAMU”), unless they are governed by applicable laws or an internal regulation of JAMU, as well as admission to study, conditions of studies for foreigners, details on the academic society, details on the bodies, organizational structure, proceedings, life-long learning conditions, fees and charges.

## PART TWO

### BASIC INFORMATION

#### Art. 2

#### **Faculty Status**

The Faculty is not a person, it is a part of JAMU, which is a corporation of public law and a public art university.

#### Art. 3

#### **Name, Translations**

(1) The name of the Faculty of Music of the Janáček Academy of Music and Performing Arts in Brno is shortened as HF JAMU.

(2) The Faculty uses the following translations of its name in

- a) English: Faculty of Music of the Janáček Academy of Music and Performing Arts Brno
- b) French: Faculté de musique de l'Académie de musique et d'arts dramatiques de Janáček de Brno
- c) German: Musikfakultät der Janáček-Akademie für Musik und darstellende Kunst Brno
- d) Russian: Музыкальный факультет Академия музыкальных искусств имени Яначека в Брно.

#### Art. 4

#### **Headquarters**

The Faculty headquarters is located at Komenského náměstí 609/6, 662 15 Brno

#### Art. 5

#### **Establishment and Predecessor**

(1) Under Section 6(4) of Government Regulation No. 80/1951 Coll., on Certain Changes in Organisation of Universities, JAMU was divided to “the Faculty of Music and the Theatre Faculty”, effective as of 24 October 1951. Effective as of 1 September 1959, by Section 20 of Government Regulation No. 58/1959 Coll., on Changes in Organisation of Universities, the Faculty was cancelled and it was determined that JAMU shall not be divided into faculties. The Faculty was renewed by Government Regulation No. 282/1990 Coll., on Changes in Organisation of Art Universities, and Section 42 of Act No. 172/1990 Coll., in conjunction with its Annex No. 1.

- (1) There is no legal predecessor to the Faculty.

Art. 6

**Main Activity of the Faculty**

(1) The main activity of the Faculty is education and creative activities in the field of Art<sup>1)</sup> and art-related areas. The Faculty engages in and develops the main activity in particular in relation to artwork creation, artistic interpretation performances and by way of expert reflection of the artistic activity in close connection to artistic and scientific disciplines. HF JAMU understands art creation as a fully relevant tool for getting to know the world, equal to scientific and research activities.

(2) Art is the core of the Faculty educational and creative activities, mostly in the following areas:

- a) Musical art,
- b) Multimedia,
- c) Organization and management of art practice,
- d) Art education and didactics.

(3) Education activities mostly take place within study programmes or life-long learning programmes. Creative activities are performed in all available forms.

Art. 7

**Main Activity Support**

To support its main activity, the Faculty particularly

- a) Cares for creating conditions for educational and creative activities within the study programmes and in relation to them,
- b) Cares for the development of internal infrastructure and educational technologies,
- c) Cares for social conditions to the extent of its possibilities,
- d) Ensures economical use of entrusted property,
- e) Organizes and realizes fellowships, national and international conferences, lectures, seminars, international master interpretation courses, festivals and workshops,
- f) Creates conditions for national and international cooperation, mostly in the form of bilateral cooperation, project participation and membership in university and professional organizations and networks, support of mobility of students, academic workers and other employees,
- g) Develops relationships with universities, art and specialized institutions, Faculty graduates and public authorities,
- h) Designs activities to fulfil the mission following for the Faculty from Section 1 of the Higher Education Act, traditions of JAMU and academic customs,
- i) To the extent contributing to fulfilment of its main activity, supports the activities of art, scientific, professional and student associations.

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<sup>1)</sup> Government Regulation No. 275/2016 Coll., on Areas of Higher Education.

Art. 8

**Additional Activities**

- (1) Additional activities take place in accordance with the Higher Education Act.
- (2) Additional activities of the Faculty mostly follow from its main activities and consist mostly in operating restaurant facilities and renting class and practice rooms of HF JAMU.

PART THREE

**ACADEMIC FREEDOMS AND ACADEMIC RIGHTS**

Art. 9

The following academic freedoms and academic rights are granted at the Faculty

- a) Freedom of artistic work, science and research and publication of their results,
- b) Freedom of teaching based mainly on openness to various art styles, scientific opinions, scientific and research methods,
- c) Right to learn including free selection of study focus within the study programme and freedom to express one's opinion in class,
- d) Right of the academic society members to elect representative academic bodies,
- e) Right to use academic insignia and perform academic ceremonies.

Art. 10

It is not allowed to establish and organize activities of political parties and political movements at the Faculty.

Art. 11

Within the accreditation realized, the Faculty has the right to grant academic degrees, execute habilitation proceedings and proceedings for the appointment of professors.

Art. 12

**Academic Insignia and Academic Ceremonies**

- (1) The Faculty has the right to use its own academic insignia and perform academic ceremonies.
- (2) The academic insignia of the Faculty and rules for their use are specified in Annex No. 1 hereto. The academic ceremonies of the Faculty and rules for their execution are specified in Annex No. 2 hereto.

PART FOUR  
**ADMISSION TO STUDY**

Art. 13

**Application of the JAMU Statute**

Admission to study is governed by Part Four of the JAMU Statute of 21 August 2017, in its original version.

PART FIVE  
**CONDITIONS OF STUDIES FOR FOREIGNERS**

Art. 14

(1) The conditions of admission of foreigners to study in a study programme must allow the fulfilment of obligations laid down in international treaties binding for the Czech Republic. If there is no special reason, accepting foreigners to study and their studies are governed by the same conditions as those of domestic students; however, they can only be accepted to study in a study programme in Czech if they prove sufficient knowledge of Czech for the study.

(2) Foreigners may also participate in education at JAMU based on

- a) International treaties,
- b) International mobility programmes,
- c) Cooperation agreements between JAMU and another university,
- d) Agreement on attending a part of the study programme at JAMU.

PART SIX  
**ACADEMIC SOCIETY OF THE FACULTY**

CHAPTER I  
**GENERAL PROVISIONS**

Art. 15

**Academic Society of the Faculty**

The academic society of the Faculty consists of academic staff members working at the Faculty and students enrolled at the Faculty.

Art. 16

**Status of Faculty Academic Society Members**

(1) A member of the Faculty academic society has the right to

- a) Elect and be elected to the Faculty Academic Senate under the terms and conditions set forth in the election rules of the Faculty Academic Senate,
- b) Attend meetings of the Faculty Academic Senate and other Faculty bodies, if they are public,
- c) Read the minutes from the meetings of Faculty bodies,
- d) Address the academic self-government bodies of the Faculty,

- d) Attend meetings of members of the academic society of the Faculty,
- e) Adopt the necessary and available measures to equalize opportunities.

(2) A member of the Faculty academic society is obliged to

- a) Honour freedom, equality and human dignity,
- b) Behave honestly and fairly to oneself, JAMU and other persons,
- c) Comply with the obligations following from the law and the Ethical Code of JAMU,
- d) Maintain friendly relationships with other members of the academic society,
- e) Maintain the internal rules of JAMU, in particular comply with the internal regulations of JAMU and its parts and other normative acts of JAMU,
- f) Refrain from abusing one's voting right to the detriment of JAMU as a whole, or the Faculty,
- g) Care for good reputation of JAMU and the Faculty.

## CHAPTER II STUDENTS

### Art. 17

#### **Enrolment to Study**

A person becomes a student enrolled at the Faculty on the day of enrolment to study at the Faculty. The enrolment takes place at the Faculty. An applicant becomes entitled to enrol to study

- a) upon receiving a decision on admission to study,
- b) another person upon the effect of a decision on state exam invalidity required at the end of the study in the study programme or its part or a dissertation thesis defence, if the Rector has decided so in a given decision.

### Art. 18

#### **Enrolment Deadline**

(1) Persons are enrolled to study within a period set by the Faculty. If they fail to do so, their right to enrolment to study cases to exist.

(2) If a person fails to enrol to study within a set period, they are allowed to apply for a pardon of missing the enrolment, giving and proving a reason, within 7 days after the deadline. A person is not entitled to a pardon of missing the enrolment. If the Dean grants the application, the Dean shall set an extended enrolment period; if the Dean rejects the application, the Dean shall give brief reasons. The person shall be notified of the decision on the application. No appeal is admissible against the notification.

### Art. 19

#### **Student's Rights**

A Faculty Student has the right to

- a) Study in one or multiple study programmes,
- b) Select courses and arrange the study plan in accordance with the study programme rules,
- c) Select a teacher of a course taught by several teachers,
- d) Take exams under the conditions set forth in the study programme or the Study and Exam Rules,

- d) Enrol in the following part of the study programme after having complied with the obligations set by the study programme or the Study and Exam rules,
- e) Propose the topic of their Bachelor, Diploma or Dissertation Thesis,
- f) Use devices and information technologies required for study in the study programme v in accordance with the JAMU rules,
- g) Elect and be elected to the Faculty Academic Senate,
- h) Obtain scholarship from the resources of JAMU, if they meet the conditions for the scholarship to be granted set forth in the Scholarship Rules,
- i) Interrupt the study, if required by the law or the Study and Exam Rules,
- j) Suitable measures for study in an accredited parenthood period under the terms and conditions set forth in the Study and Exam Rules,
- k) Have decisions on their rights and responsibilities made fairly and without undue delay,
- l) Study certificates.

Art. 20

**Student's Responsibilities**

(1) Study responsibilities of the student follow from the study programme and the Study and Exam Rules. The student is obliged to comply with all internal regulations of JAMU and its parts.

(2) Moreover, the student is obliged to

- a) Pay study fees and charges and report any facts decisive for their amount,
- b) Report the delivery address or their data mailbox address and any changes of name, surname and residence through the Information System of JAMU or its part where they are enrolled,
- c) Report the loss of health capacity to study to the Faculty, if the capacity was a prerequisite for admission to study,
- d) Appear when summoned by the Rector, Dean or another authorized JAMU staff member to discuss matters related to the course of study or termination of study.

(3) A wilful failure to meet the obligation stated in paragraph 2 imposes an obligation on the student to compensate JAMU for any costs thus incurred.

Art. 21

**Study File**

(1) An individual study file is kept for each study of the student, which always includes

- a) Entrance examination documents,
- b) Certificate of enrolment to study and its parts,
- c) Documents on decisions on student's rights and responsibilities,
- d) Other documents on study progress,
- e) Study completion certificates.

(2) The study file may be fully or partially in electronic form.



CHAPTER III  
**ACADEMIC WORKERS**

Art. 22

**Academic Workers**

Academic workers of the Faculty are professors, assistant professors (docent), lecturers, assistants, tutors and scientific, research and development workers who are employees of JAMU performing both educational and creative activities at the Faculty within their agreed employment.

Art. 23

**Educational Activities**

Educational activities of academic workers include

- a) Direct participation in study programme realization in the form defined by the Study and Exam Rules and Dean of the Faculty,
- b) Work in roles of Bachelor and Diploma Theses supervisors and opponents,
- c) Performance of instructor or opponent activities in doctoral study programmes,
- d) Participation in creating study programmes and membership in department boards of doctoral study programmes,
- e) Preparation of newly introduced courses or modernization of existing courses,
- f) Preparation of study materials and documents.

Art. 24

**Creative Activities**

Creative activities of academic workers include

- a) Scientific and research activities,
- b) Role of project executor or fellow-executor,
- c) Role in project executive teams based on tender results,
- d) Participation in design and realization of significant works of art or science,
- e) Opponent role in habilitation proceedings and proceedings for the appointment of professors,
- f) Artistic and opponent publication activities,
- g) Membership in professional bodies and committees.

Art. 25

**Selection Procedure**

Positions of academic workers are filled based on the results of a selection procedure according to the Rules of Selection Procedure for Filling Academic Worker Positions, unless the selection procedure may be abandoned in a given case.

Art. 26

**Habilitation and Appointment of Professors**

Details of the procedure of habilitation proceedings and proceedings for the appointment of professors are set forth in the Rules of Habilitation Proceedings and Proceedings for the Appointment of Professors.

Art. 27

**Visiting and Emeritus Professors**

The status of visiting and emeritus professors shall be laid down in the internal regulation of JAMU.

Art. 28

**Salary**

Remuneration is governed by the Internal Salary Regulation.

Art. 29

**Sabbatical Leave**

(1) An academic worker may be granted a sabbatical leave of six months once every seven month on their request, unless serious circumstances related to the educative mission of JAMU prevent it. The sabbatical leave is meant as a period for work on extraordinary tasks, therefore the academic worker is entitled to a salary at the time.

(2) The academic worker applies for the sabbatical leave with the Faculty Dean. Application rejection shall be justified.

PART SEVEN

**FACULTY BODIES**

CHAPTER I

**SELF-GOVERNING ACADEMIC BODIES**

Part 1

**Faculty Academic Senate**

Art. 30

(1) Number of the Faculty Academic Senate members, incompatibility of membership in the Faculty Academic Senate with the performance of other office duties, election of the Faculty Academic Senate members, establishment of the Faculty Academic Senate membership, term of members of the Faculty Academic Senate and reasons and date of termination of membership of the Faculty Academic Senate are governed by the Faculty Academic Senate Election Code.

(2) The competence of the Faculty Academic Senate, election of a chairperson, vice-chairpersons and secretary of the Faculty Academic Senate and the procedures of the Faculty Academic Senate is summarized in and governed by the Faculty Academic Senate Rules of Procedure.

(2) Based on a proposal of the Faculty Academic Senate, the Dean may grant remuneration for the performance of the Faculty Academic Senate member function to its members; the remuneration proposed for the individual members by the Faculty Academic Senate must correspond to the scope and quality of the office performance.

## Part 2

### **Dean**

#### Art. 31

(1) The Faculty is headed by the Dean who acts and decides in Faculty matters, unless the law requires otherwise. The Dean is responsible to the Rector for proper operation of the Faculty.

(2) The term of the Dean is four years. The office of the Dean can be held by the same person for no more than two immediately following terms.

#### Art. 32

### **Vice Deans**

The Dean is represented by vice deans to the extent specified by the Dean; the Dean shall authorize a vice dean to represent the Dean in full. The vice deans are appointed and removed by the Dean after the statement of the Faculty Academic Senate on the intent to do so.

## Part 3

### **Faculty Arts Council**

#### Section 1

#### **Competence and Conduct**

#### Art. 33

The competence of the Faculty Arts Council is summarized and the manner of its conduct is governed by the Faculty Arts Council Rules of Procedure.

#### Section 2

#### **Faculty Arts Council Membership**

#### Art. 34

#### **Number of Members and Constitution**

(1) The Faculty Arts Council has 24 members; at least a third of the Faculty Arts Council members are persons other than the JAMU academic society members.

(2) The Faculty Arts Council is chaired by the Dean. Based on a prior approval by the Faculty Academic Senate, the Dean appoints and removes other members of the Faculty Arts Council from among distinguished representatives of the fields in which the Faculty realizes its educational and creative activities.

Art. 35

**Membership Establishment**

Membership of other members in the Faculty Arts Council is established on the day of appointment, unless a later date is stated.

Art. 36

**Membership Expiration**

Membership in the Faculty Arts Council expires

- a) By resignation,
- b) By death,
- c) By removal from the office,
- d) By establishment of membership in the Faculty Arts Council in the JAMU academic society, if this would reduce the number of members of the Faculty Arts Council outside the JAMU academic society under the required limit.

Part 4

**Faculty Disciplinary Commission**

Art. 37

(1) The Faculty Disciplinary Commission deals with disciplinary offences of students enrolled at the Faculty (hereinafter referred to as "Faculty Student(s)") and submits proposals for decisions to the Dean.

(2) The Disciplinary Code of the Faculty for students governs the responsibility of Faculty Students for disciplinary offences, the status, composition and conduct of the Faculty Disciplinary Commission and disciplinary proceedings concerning Faculty Students.

CHAPTER II  
**OTHER BODIES**

Art. 38

**Secretary**

(1) The secretary manages the operation and internal administration of the Faculty to the extent specified by the Dean's provision.

(2) The secretary is appointed and removed by the Dean.

PART SEVEN  
**ORGANIZATIONAL STRUCTURE**

Art. 39

**Faculty Workplaces**

(1) The Faculty is divided into:

- a) Offices for educational, artistic, scientific and research activities,

b) Dean's office.

(2) The Faculty organizational structure is shown in Annex No. 3 hereto.

Art. 40

### **Dean's Office**

The Dean's office manages Faculty operation and activities of the Faculty bodies and vice deans in terms of finance and administration. The Dean's office is headed by the Dean.

## **PART EIGHT**

### **FACULTY MANAGEMENT**

#### **CHAPTER I**

#### **DECISIONS AND CONDUCT ON BEHALF OF JAMU**

Art. 41

#### **Decisions and Acting on behalf of JAMU**

(1) The Faculty bodies act and decide on behalf of JAMU in matters entrusted to them by the law or the internal regulation of JAMU. The Faculty body shall discuss the labour relations with the Rector in advance. The Rector and the Faculty body may agree on restriction of the scope of matters discussed in this manner.

(2) Other persons are entitled to decide and act on behalf of JAMU solely to the extent set forth in the law and internal regulations of JAMU.

(3) Where the Higher Education Act requires the consent of the Management Board for legal acts on behalf of JAMU<sup>2)</sup>, the decision on behalf of JAMU is always made by the Rector based on the opinion of the JAMU Academic Senate.

Art. 42

#### **Management Rules**

The management rules are described in Annex No. 4 hereto. The Faculty manages the money allocated from the budget of JAMU and obtained from additional activities independently; the distribution of money proposed by the Dean is approved by the Faculty Academic Senate.

#### **CHAPTER II**

#### **ADVISORY BOARDS AND WORKING GROUPS**

Part 1

#### **Advisory Boards**

Art. 43

(1) Advisory boards are established for regular and long-term activities.

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<sup>2)</sup> Section 15(1) of the Higher Education Act.

- (1) The advisory board is headed by the person who has established it or an authorized person.

Art. 44

**Establishment of Advisory Boards**

- (1) A permanent advisory board in the Dean's Board.
- (2) Other whole-faculty advisory boards can be established by the Dean, vice dean or secretary.

Art. 45

**Dean's Board**

The Dean's Board consists of the Dean, who chairs it, vice deans, the secretary and other persons appointed by the Dean.

Art. 46

**Faculty Editing Commission**

- (1) The Faculty Editing Commission is set up by the Dean.
- (2) The Faculty Editing Commission plans, initiates and prepares concepts for editing activities based on the activities of the Faculty, and submits its outputs to the JAMU Editing Board.

Part 2

**Working Groups**

Art. 47

- (1) Working groups are established for conceptual and serious tasks whose solution does not expect the necessity to establish an advisory board.
- (2) The working group is chaired by the person who established it or an authorized person.

Art. 48

**Establishment of Working Groups**

Working groups can be established by the Dean and vice deans, the secretary and Faculty officers, within their competence.

Part 3

**Common Provision**

Art. 49

The activities in advisory boards and working groups are a part of the work duties of the employees comprising the boards and groups.

CHAPTER III  
**NORMATIVE ACTS**

Art. 50

**Internal Faculty Regulations**

(1) In accordance with the Higher Education Act, the Faculty is obliged to have the following regulations in place

- a) Faculty Statute,
- b) Faculty Academic Senate Election Code,
- c) Faculty Academic Senate Rules of Procedure,
- d) Faculty Arts Council Rules of Procedure,
- e) Disciplinary Code of the Faculty for Students,

(2) Another internal regulation of the Faculty is the Department Council Statute.

Art. 51

**Internal Standards**

The internal standards of the Faculty are regulations issued by the Dean.

Art. 52

**Publication in the JAMU Journal**

Internal regulations and internal standards of the Faculty are published in the JAMU Journal.

PART NINE

**LIFE-LONG LEARNING CONDITIONS**

Art. 53

**Application of the JAMU Statute**

Part ten of the JAMU Statute of 21 August 2017 in its original version applies mutatis mutandis to the conditions of life-long learning.

PART TEN

**STUDY FEES AND CHARGES**

Art. 54

**Application of the JAMU Statute**

Study fees and charges are governed by Part Eleven of the JAMU Statute.

PART ELEVEN

**INTERIM AND FINAL PROVISIONS**

Art. 55

**Interim Provisions**

(1) Admission proceedings with information published before the effectiveness hereof, shall be completed in accordance with the existing regulations.

(2) Persons who became members of the Faculty bodies prior to the effectiveness hereof, shall remain members also under this regulation; their term shall not be affected.

Art. 56

**Repeal Provisions**

(1) Statute of the Faculty of Music of the Janáček Academy of Music and Performing Arts in Brno of 28 December 1999 is repealed.

(2) As of 31st December 2018, any and all normative acts of the Faculty not published in the JAMU Journal are repealed, regardless of their titles.

Art. 57

**Effectiveness**

This internal regulation comes into force on the day of its publication in the JAMU Journal and into effect on the first day of the calendar month following the month when it came into force.

Prof. MgA Jindřich Petráš, m.p.  
Dean of the JAMU Faculty of Music

doc. MgA. Jan Jiraský, Ph.D., m.p.  
Chairperson of the Academic Senate of the JAMU Faculty of Music

doc. PhDr. Květoslava Horáčková, Ph.D., m.p.  
Chairperson of the JAMU Academic Senate



*Annex No. 1 to the HF JAMU Statute*

**Faculty Insignia**

Art. 1

The Faculty uses the JAMU insignia, always in accordance with the rules of their use under Annex No. 1 to the JAMU Statute.

*Annex No. 2 to the HF JAMU Statute*

**Academic Ceremonies at the Faculty**

Art. 1

Academic ceremonies at the Faculty are governed by Annex No. 2 to the JAMU Statute, unless stated otherwise below.

Art. 2

**Matriculation Oath**

The Matriculation Oath wording is as follows: "I promise to meet all the obligations of a university student and to protect and fulfil academic freedoms as dutifully as my own right to true knowledge. I promise that through my production, work and conduct, I will strive to maintain and develop good reputation of the Janáček Academy of Music and Performing Arts in Brno."

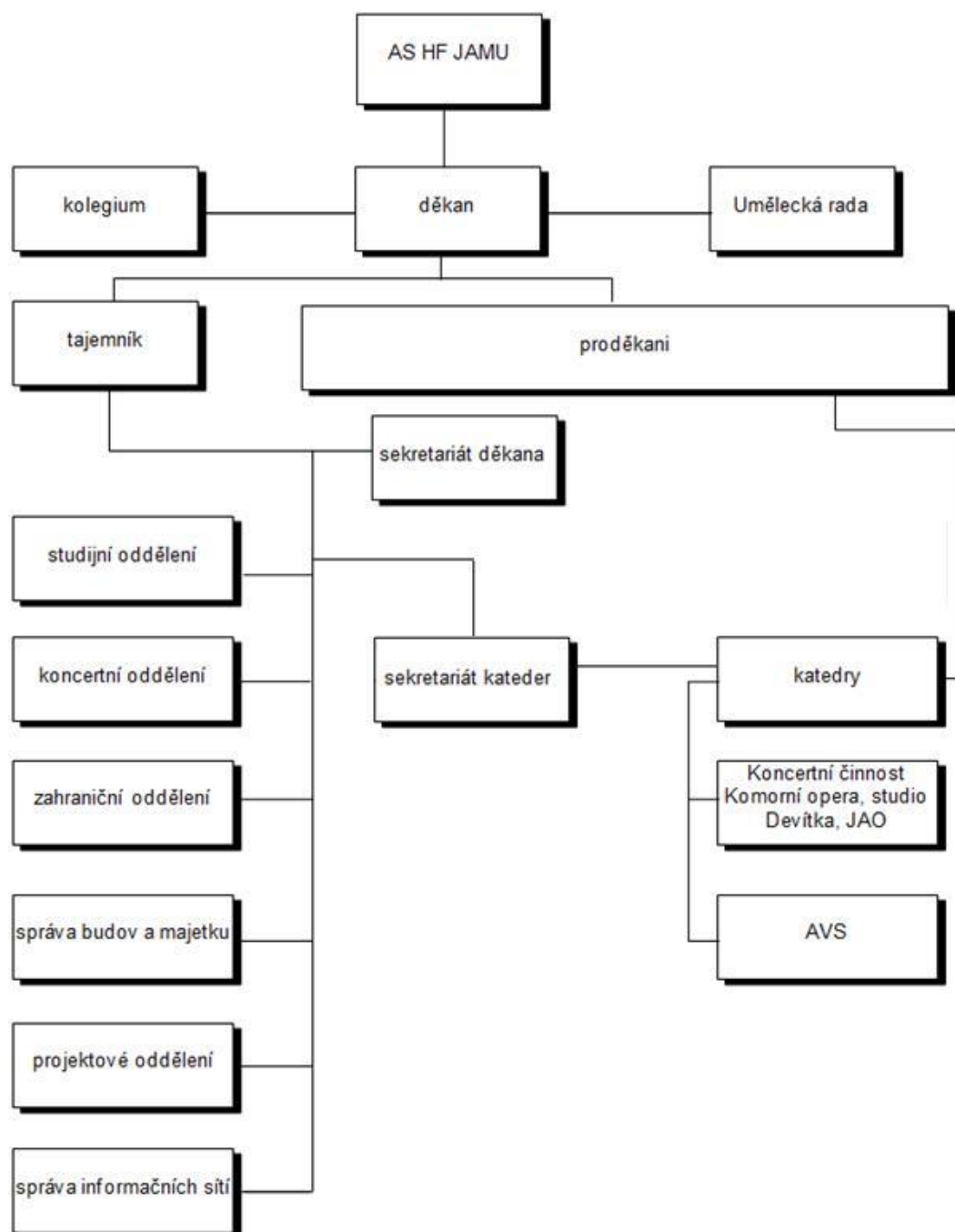
Art. 3

**Graduation Oath**

The oath of a study programme graduate is worded as follows: "I promise to conform to the ideals of humanity and ethical principles I am bound to by my artistic vocation, in my artistic and professional activities. I promise to use and develop my knowledge so that my social and professional conduct does credit to the Janáček Academy of Music and Performing Arts."

Annex No. 3 to the HF JAMU Statute

**Faculty Organizational Structure**



*Annex No. 4 to the HF JAMU Statute*

**Management Rules of HF JAMU**

Art. 1

**Introductory Provisions**

The Faculty management is governed mostly by the Higher Education Act, internal regulations and internal standards of JAMU and the conditions set forth in the decisions of the Ministry on allocation of contributions and grants from the state budget.

Art. 2

**General Management Rules**

(1) The Faculty is obliged to use the entrusted property to carry out the tasks within the educational and creative activities; the Faculty may also use the property for its additional activities in accordance with the Higher Education Act.

(2) The Faculty handles the entrusted property with the due care of a prudent businessman and in terms of audit, it is obliged to manage its property correctly, economically, effectively and efficiently.

(3) The Dean is responsible to the Rector for efficient use of the contributions and grants and due management of the entrusted property.

Art. 3

**Prohibited Legal Acts**

(1) The Faculty bodies, on behalf of JAMU, are not entitled to

- a) Take over surety for a debt of another person,
- b) Establish mortgage over real estate,
- c) Become a partner in a general partnership or a limited partnership,
- d) Alienate academic insignia.

(2) The Faculty bodies, on behalf of JAMU, are not entitled to make a contribution to a commercial company or cooperative.

Art. 4

**Money Management**

(1) The Faculty manages money based on its allocation.

(2) Until the JAMU budget is approved, the Faculty manages money within a provisional budget; during this period a budget proposed by the Rector is observed, and in the first calendar quarter expenses of up to one fourth of the contribution and grant provided from the state budget in the previous year can be realized, then in every following calendar month expenses of up to one twelfth of the provided contribution and grant from the state budget in the previous calendar year.

Art. 5

**Restricted Use of Money**

(1) The Faculty money is used solely for financing activities JAMU and the Faculty were established, and for financing additional activities.

(2) The Faculty is obliged to ensure

- a) The money transferred as the balance of the contribution from the state budget to educational and creative activities is used in accordance with the rules of the European Union for public grants in order to prevent any disruption or threat of disruption of competition,
- b) The allocated money from profit gained from basic research, applied research or experimental development and the spread of its results by teaching, publishing or technology transfer supported from public funds, is used retrospectively exclusively for these activities or the spread of their results or teaching.

Art. 6

**Accounting, Accounting Documents**

JAMU is obliged to comply with generally applicable accounting laws and regulations and internal standards of JAMU applied to accounting. JAMU operates as a single accounting unit. The Dean is responsible for material and formal accuracy of accounting documents and their timely submission to the Rectorate.

Art. 7

**Additional Activities of JAMU**

The additional activities of the Faculty in the calendar year must not be at a loss.

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